

# 30<sup>th</sup> APCC Anniversary Celebration

The year 2018 will mark the 30<sup>th</sup> anniversary of The Asian Pacific Children's Convention (APCC) and former participants of the APCC will reunite in Fukuoka to commemorate this milestone. This grand event will be held in conjunction with the 30<sup>th</sup> Invitation Project and will include special programs to help everyone relive memories and strengthen global friendships with the theme of "To Be Connected."

We appreciate your sincere interest in APCC programs and wish that all the alumni of the APCC come back and celebrate the 30<sup>th</sup> APCC together and enjoy all the wonders of Fukuoka again. We do hope, however, that those who are not able to attend the 30<sup>th</sup> APCC Anniversary Celebration will be able to virtually join us through web broadcasting.

## Participation Criteria for BC Delegation

**You can attend the 30<sup>th</sup> APCC Anniversary Celebration as an official participant if you meet the following requirements and be able to bear your travel costs of coming to Fukuoka by yourself:**

**For BRIDGE CLUB Countries/Regions ( Atlanta, Australia, Bangladesh, Bhutan, Cambodia, China, Cook Island, Dalian, Fiji, Hawaii, Hong Kong, India, Indonesia, Ipoh, Japan, Jiangsu, Kiribati, Korea, Laos, Malaysia, Maldives, Micronesia, Mongolia, Myanmar, Nepal, New Caledonia, New Zealand, Oakland, Pakistan, Papua New Guinea, Philippines, Russia, Singapore, Solomon Islands, Sri Lanka, Tahiti, Taiwan, Thailand, Tonga, Vanuatu and Vietnam):**

- Have participated in APCC as a Junior Ambassador or chaperon between 1989 (1<sup>st</sup> APCC) and 2017 (29<sup>th</sup> APCC). The participant must be at least 16 years old by August 31, 2018
- Be able to communicate well in English as all activities will be conducted in the English language.
- Currently participate in BC activities and have a strong desire to continue towards the APCC mission.
- Must be a member of BC delegation and be able to coordinate & book personal travel arrangements to match the APCC schedule. The delegation must all arrive together.

**For Non-BRIDGE CLUB Countries/Regions:**

- Have participated in APCC as a Junior Ambassador or chaperon between 1989 (1<sup>st</sup> APCC) and 2017 (29<sup>th</sup> APCC). The participant must be at least 16 years old by August 31, 2018
- Be able to communicate well in English as the all activities will be conducted in the English language.
- Have a strong desire to help establish a BRIDGE CLUB in their country/region.
- Must submit a recommendation letter from your Liaison Office to APCC/BCIO office. If there is no Liaison Office in your country/region, please submit a recommendation letter from your university or work place
- Please contact the APCC/BCIO office at [office@bcio.org](mailto:office@bcio.org) if you are interested in participating.

**Special acceptations- if you belong to one of the below mentioned categories and eager to attend the 30<sup>th</sup> APCC Anniversary Celebration, please contact APCC/BCIO office for special consideration:**

1. A Junior Ambassador 15 years old or younger – Conditions apply, so ask your BRIDGE CLUB to contact to APCC/BCIO office.
  2. A family member of a former participant of the APCC \*
  3. A BRIDGE CLUB member who has not participated in the APCC (for example, BC volunteers) \*
- \* Those who falls in category (2) & (3) are allowed to join the 30<sup>th</sup> Anniversary commemorative event and Reunion party. However they have to manage Japan visa, travel ticket, accommodation in Fukuoka, and domestic transportation in Fukuoka by themselves. Such participant must pay registration fee US\$ 50 to the APCC.

\*Should you have any questions regarding participation criteria please contact to APCC/BCIO office (email: [office@bcio.org](mailto:office@bcio.org))

## **PROGRAM SCHEDULE (DRAFT)**

The following is the program schedule for former participants attending the 30<sup>th</sup> APCC Anniversary Celebration

<b>Date</b>	<b>Program</b>	<b>Location</b>	<b>Remarks</b>
July 12, 2018	Arrivals		Designated accommodation by APCC
July 13, 2018	Arrivals Yamakasa festival (optional program but can join as an observer) <b>Registration time (16:00-18:00)</b> Event (optional program but can join as an participant)		Designated accommodation by APCC
July 14, 2018	Event (optional program but join as an Observer) <b>18:00 Reunion Party</b>	ACROS  Grand Hyatt	Designated accommodation by APCC
July 15, 2018	<b>30<sup>th</sup> APCC Anniversary Celebration</b>	ACROS	Designated accommodation by APCC
July 16, 2018	Event (optional program but can join as an participant)		Designated accommodation by APCC
July 17, 2018	Event (optional program but can join as an observer)		Designated accommodation by APCC
July 18, 2018	Departure		Designated accommodation by APCC
July 19, 2018	Departure		

## REGISTRATION FEE

Each participant has to pay the registration fee US\$ 100 (US Dollar One hundred) to join the 30<sup>th</sup> APCC. The registration fee will be collected by APCC office on arrival in Fukuoka in July.

## EXPENSES

### APCC WILL cover the following expenses for official participants:

1. The cost of accommodation during the program schedule listed above i.e. July 12- 19
  - a. The APCC will NOT cover phone call charges, food and drink orders, and any other personal expenses at the accommodation.
2. Domestic transportation to and from assigned accommodation to APCC event locations and the airport.

### APCC WILL NOT cover the following expenses for official participants:

1. Airplane travel to and from Fukuoka, passport fees, and visa costs.
2. Medical and accident insurance while on overseas travel.
  - a. In the case of an accident or illness while in Japan, all medical expenses will need to be covered by the individual. Medical costs are very high in Japan (for example, it would cost about 10,000 yen to visit the doctor for a simple illness like a stomachache or fever), so we highly recommend you acquire individual insurance prior to this trip
3. Meal costs while in Fukuoka
4. All other personal purchases and entertainment expenses

## HOST FAMILIES

The APCC will not arrange a home stay program for former APCC participants joining the 30<sup>th</sup> APCC Anniversary Celebration. However, participants are allowed to manage a home stay on their own. If participants arrange their own home stay, they must send their host family's contact information and address to the APCC office by **March 31, 2018**.

## ACCOMMODATION

APCC will arrange accommodation at Webase Hakata to the official participants (former APCC participants) from July 12- 19. Webase Hakata (<http://we-base.jp/hakata/?lang=en>) is a community hostel where participants have to share a room. Rooms are different for male and female.

✧ If participant prefer to stay in hotel then such arrangement is possible but has to pay US\$ 300 (US Dollar Three hundred) as a registration fee.

Amenity Hotel (<http://www.amenityhotel.com/>): single room, includes breakfast & facilities as provided in hotel

Participant has to mention their interest to stay in hotel in Registration form.

## TRAVEL GUIDELINES

1. Each country/region must form one delegation and everyone must travel to and from Japan together.
  - a. If there is no BC in your country/region, the APCC will provide the list of all participants so that a single delegation can be formed to travel together.

\*It's a must criteria to get facilities such as visa support documents, transportation from & to Fukuoka airport to the accommodation managed by APCC.

2. All delegates must adhere to the APCC schedule and participate in all programs listed above.
3. All delegates must stay in the assigned accommodation by the APCC unless an individual home stay/hotel is arranged. If participants manage their own home stay/ hotel, they must inform the APCC office and provide contact information and address of the host family/hotel by **March 31, 2018**.

- **Participants from countries/regions that NEED assistance from the APCC to get a travel visa**

The APCC takes responsibility in helping participants obtain a Japan entry visa if necessary. If you need the APCC's assistance, you must arrive in Fukuoka on July 12 or 13, 2018 and depart Fukuoka on July 18 or 19, 2018. You and your delegation are not allowed to extend your stay in Japan and must follow the program schedule. We apologize for this inconvenience and hope you will understand.

- **Participants from countries/regions that DO NOT need APCC assistance to get a travel visa**

Delegations are asked to arrive in Fukuoka on July 12 or 13, 2018 and depart Fukuoka on July 18 or 19, 2018. If participants wish to extend their stay in Japan after the APCC program or arrive earlier, they must bear all additional living and traveling costs on their own.

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## RESPONSIBILITIES OF THE BRIDGE CLUB AND LIAISON OFFICE

1. BC will be responsible for organizing a delegation of former APCC participants for the 30<sup>th</sup> APCC and selecting a delegation leader. If there is no BC in your country, the LO will verify each interested participant meets the participation criteria and one participant will be chosen as the delegation leader.
2. The APCC will remain in contact with each country's delegation leader and BC President throughout the planning process, but majority of the responsibility will be given to the delegation leader.
3. BC must support the delegation leader in managing air travel for all participants from that delegation. As a reminder, each delegation must travel to and from Japan as a group.
4. BC and LO will be responsible in the unfortunate case that a participant misbehaves. This could result in penalties affecting their country/region's future participation in the APCC program.
5. BC must support all other necessary preparations with the traveling delegation for the 30<sup>th</sup> APCC.

## Registration Timeline

	BC Countries/Regions	Non-BC Countries/Regions	APCC/BCIO Office
January 2018	<ul style="list-style-type: none"> <li>• BC announce 30<sup>th</sup> Anniversary participation criteria to members.</li> <li>• BC ensures everyone meets the participation criteria.</li> <li>• BC must express interest of sending their delegation to APCC/BCIO by <b>Jan 31</b>. (email to: <a href="mailto:office@bcio.org">office@bcio.org</a>)</li> </ul>	<ul style="list-style-type: none"> <li>• Former participants must contact APCC/BCIO office if interested in 30<sup>th</sup> APCC Anniversary Celebration.</li> <li>• Interested participants must request a recommendation letter from Liaison Office.</li> </ul>	<ul style="list-style-type: none"> <li>• Announce 30<sup>th</sup> Anniversary participation criteria to APCC network.</li> </ul>
February 2018	<ul style="list-style-type: none"> <li>• BC must submit the initial participation list ( tentative number is fine) including delegation leader name by <b>February 20</b>.</li> <li>• Delegation leader begins to collect name and passport copies from interested BC members</li> </ul>	<ul style="list-style-type: none"> <li>• Interested participants form a delegation from their country/region and select a delegation leader by <b>February 20</b> and inform to the BCIO office.</li> </ul>	<ul style="list-style-type: none"> <li>• Form groups of interested participants in non-BC countries.</li> <li>• Verify participants.</li> <li>• Communicate with delegation leaders by <b>February 28</b>.</li> </ul>
March 2018	<ul style="list-style-type: none"> <li>• Participants have to register online by <b>March 20, 2018</b>. Registration will be open in February.</li> <li>• Delegation leader must submit the final participation list with their passport copies to APCC/BCIO office by <b>March 20, 2018</b>.</li> </ul>	<ul style="list-style-type: none"> <li>• Participants have to register online by <b>March 20, 2018</b>. Registration will be open in February.</li> <li>• Delegation leader must submit the final participation list with their passport copies to APCC/BCIO office by <b>March 20, 2018</b></li> </ul>	<ul style="list-style-type: none"> <li>• Collect passport copies and approve all registration forms.</li> <li>• Communicate updates with BC &amp; LO.</li> </ul>
	<ul style="list-style-type: none"> <li>• Participants interested in home stay/arrange hotel by themselves must submit their host family's contact information and address/hotel to APCC office by <b>March 31, 2018</b></li> </ul>		<ul style="list-style-type: none"> <li>• Process for visa support documents</li> </ul>
April – May 2018	<ul style="list-style-type: none"> <li>• Participants coordinate air travel with group and purchase tickets.</li> <li>• Delegation leader must send the travel itinerary ( includes flight number and date) for all participants to the APCC/BCIO office by <b>May 30, 2018</b>.</li> </ul>		<ul style="list-style-type: none"> <li>• Verify all travel reservations</li> </ul>
June-July 2018	<ul style="list-style-type: none"> <li>• Delegations make final preparations for the 30<sup>th</sup> APCC Anniversary. More details will be sent to the delegation leader as the event approaches.</li> </ul>		<ul style="list-style-type: none"> <li>• Notify final program schedule and accommodation to the delegation leader.</li> </ul>

1. All documents for the 30<sup>th</sup> APCC Anniversary should be sent to the APCC/BCIO office at [office@bcio.org](mailto:office@bcio.org)
2. Documents must be submitted by the deadlines listed above to ensure participation.
3. If a registered participant cancels after June 1, the participant has to pay cancellation fee of US\$ 50.